



April 22, 2016

OFFICIAL NOTICE

**ADVANCED AGENDA MAILING
FORTY FOURTH AFA-CWA BOARD OF DIRECTORS MEETING**

Dear Board of Directors Member:

The Board of Directors Meeting will take place this year on 23-24 May 2016, at the Hilton Atlanta, 255 Courtland Street, NE, Atlanta, Georgia 30303. The hotel may be reached by phone at (404-659-2000), and fax at (404-221-6368). Enclosed are the advanced agenda items and other related information for the meeting.

Incorporated in this packet is the program of activities, committees and committee assignments, and a numerical index of agenda items. We urge you to review the entire agenda and to familiarize yourself with the issues. **Please bring this BOD packet and a binder to the BOD meeting.**

It is important that you become well acquainted with the mechanics of the meeting. We have scheduled sessions for New Delegate Orientation and Parliamentary Procedures Training, and we encourage everyone to attend. Also, please take some time before the meeting to review certain parts of the AFA-CWA Constitution and Bylaws (C&B). Article V identifies the constitutional parameters and Appendix B describes parliamentary procedures. Unless otherwise provided for in the C&B, all questions of parliamentary law and rules of order will be decided under procedures contained in "The Standard Code of Parliamentary Procedure," which is mandated by Article I.N. of the C&B. Dorothy Demarest will be the parliamentarian at the Board meeting this year.

In the event you are unable to attend the meeting as a regular delegate, please complete the enclosed form for "Representation at BOD Meetings," and return it to the International Office as soon as possible. A completed form must be received by the Credentials Committee prior to the meeting, in order for your Council to be represented.

For the duration of this Board meeting, the term "active member in good standing" in Article V.G.2. of the C&B is defined as those members in good standing as of the close of business on **Monday, May 16, 2016**. If you wish to verify the roll call determination of your Council, **please do so before the meeting.** You are encouraged to review these numbers and take care of any discrepancies in advance of the meeting. Bob Kenia will be available in Atlanta to discuss any inaccuracies.

In closing, we look forward to seeing you **in uniform** on the first day of the meeting, **Monday, May 23**, representing every airline and signifying our profession. Pictures of the MEC's and a group photo will be taken.

In solidarity,

Kevin P. Creighan
International Secretary-Treasurer

KPC:bt
Enclosures

