

(Office-2022)  
Date: 5/13/22  
Time: 2:54 pm

## 2022 COMMITTEE RECOMMENDATION FORM

Agenda Item           8  
Committee             1  
Subject:               Budget Preparation  
                              (Section IV.G.1.)

**The Committee recommends the resolution be amended as follows:**

G. Budget Preparation and Administration

1. The AFA-CWA budget preparation process shall be considered a strategic planning process and part of the annual international program of the Union, with consideration for allocating resources to Union priorities.
  - a. Budget preparation shall include (1) preparation by each Master Executive Council, for use by the Master Executive Council and LECs, of proposed Master Executive Council budget allocations and Master Executive Council action plans consistent with the international program, and (2) preparation by the International Office of proposed budget allocations and action plans consistent with the international program.
  - b. Revenue Scalability: During periods of reduced or declining dues revenues, the Union must remain solvent and sufficiently flexible to scale back expenditures in proportion to changes in revenue. If a significant reduction in membership or revenue (e.g., 5%) were to occur, the International President would direct the International Secretary Treasurer to take prompt action unionwide to defer activities and/or adjust levels of spending or budgets within the purview of the International Office in proportion to the change in revenue. In preparation of the next annual budget, the International Secretary-Treasurer will prepare a balanced budget relving upon projected income and proportionate reductions across the Union.

Signature:   Kaitlin White, Committee Chairperson

Action Taken by the Board:    Voice   X     Division of the House          Roll Call       

       Adopted Unanimously                    Date: 5/14/202                    Time: 12:29 p.m.  
  X   Adopted as Amended  
       Not Adopted  
       Tabled  
       Recommitted to Agenda Committee  
       Withdrawn